



To Whom It May Concern:

This loan applicant is a client of a professional employer organization (PEO), MidwestHR.

As a PEO, MidwestHR provides payroll, employee benefits, human resources, and compliance assistance services to small business clients and employees nationwide.

The employees are paid on the MidwestHR federal employer identification number (FEIN), not the clients. Therefore, a MidwestHR client applying for a loan through the Paycheck Protection Program (PPP) will not have a form 941.

However, MidwestHR will provide an authenticated payroll record to document this applicant's loan request as allowed under the Interim Final Rule released by Small Business Administration on April 2, 2020. This should be the only proof of payroll needed under the ruling.

If you have any questions or concerns, please reach out to us at (630) 836-3000.

Signed,

Jeffrey T. Bartelt  
President  
MidwestHR

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